

## Registration for admission procedure to the **Master's Degree** at the Academy of Art and Design

Please fill out the registration form and mark the applicable boxes. To be processed, the registration form must be filled out completely, signed, and submitted with the required enclosures.

**Registration deadline: 15 July 2018 (postal date of receipt)**  
**Start of course: September 2018**

(i) Please pay attention to the additional information accessible with a mouseover. (It is required to open the document with the PDF reader.)

### Master of Arts FHNW in Design – Masterstudio

**Affix passport photo here**

**Please select only one:**

#### Personal information

Gender	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms
Last name(s)	First name(s)		
Street	Postal code		
Country	City		
Home telephone	Mobile phone		
E-Mail	Date of birth		
Mother tongue			
Swiss social security number	756		
Citizenship	<input type="checkbox"/> Swiss citizen: City of origin, canton	Place of birth, canton	
	<input type="checkbox"/> Foreign citizen: nationality	Native country	
Name and telephone number of contact relative			

#### Have you ever been enrolled at an university-level institution in Switzerland?

<input type="checkbox"/> yes	Swiss enrollment number	Please enclose a copy of that certificate (baccalaureate, etc.)
<input type="checkbox"/> no	Please enclose a copy of your highest degree obtained to date	

#### Have you already taken part in an admission process for this course of studies at the FHNW Academy of Art and Design?

<input type="checkbox"/> yes	year
<input type="checkbox"/> no	

#### Higher education

Please list all courses of study in which you are/were registered

Enrolled from – until (MM/YYYY)	Graduation certificate	Titel	Educational institution	Field of study
	<input type="checkbox"/> yes <input type="checkbox"/> no			
	<input type="checkbox"/> yes <input type="checkbox"/> no			
	<input type="checkbox"/> yes <input type="checkbox"/> no			
	<input type="checkbox"/> yes <input type="checkbox"/> no			

Did you complete your previously undertaken degree course?  yes  no

When will you complete this course of study?

Please enclose copies of relevant certificates and ex-matriculation certificate(s) and grade reports. Notarized translations are required for foreign certifications. In case of a degree yet to be completed, please enclose an up-to-date confirmation of enrolment from the educational institution.

#### Professional experience

Have you been employed in a corresponding professional field during or after your course of studies?

<input type="checkbox"/> yes (please fully complete the following table)	<input type="checkbox"/> no	
from – until (MM/YYYY)	Company	Function

Please enclose copies of relevant employment certifications. Notarized translations are required for foreign employment certifications.

**Certificate of qualification** \* (education certificate, which allows you access to the university of applied sciences or university studies) **(i)**

Certificate \_\_\_\_\_ Profile/Focus area \_\_\_\_\_ Profession \_\_\_\_\_ from – until (MM/YYYY)

**Other certificate of qualification** \*

Designation \_\_\_\_\_ from – until (MM/YYYY)

Profile/Focus area \_\_\_\_\_

When and where did you gain your certificate of qualification?

Name of school \_\_\_\_\_ Postal code, city, canton **(i)** \_\_\_\_\_ Year of issue \_\_\_\_\_

\* Please enclose a copy of the relevant certificate. If you have completed with a federal certificate of proficiency, please also enclose a copy of this certificate. Notarized translations are required for foreign employment certifications.

**Your fiscal domicile (residence) at the time of the above degree****Swiss citizen:** \_\_\_\_\_ Postal code, City \_\_\_\_\_ Canton \_\_\_\_\_**Foreign citizen:** \_\_\_\_\_ Country \_\_\_\_\_**German skills** Mother tongue \_\_\_\_\_  Advanced \_\_\_\_\_  Intermediate \_\_\_\_\_  no skills \_\_\_\_\_For foreigners: \_\_\_\_\_ Do you have a certificate?  yes \_\_\_\_\_  no \_\_\_\_\_ If yes, please enclose a copy \_\_\_\_\_**English skills** Mother tongue \_\_\_\_\_  Advanced \_\_\_\_\_  Intermediate \_\_\_\_\_  no skills \_\_\_\_\_For foreigners: \_\_\_\_\_ Do you have a certificate?  yes \_\_\_\_\_  no \_\_\_\_\_ If yes, please enclose a copy \_\_\_\_\_**How did you learn about the HGK?** Event HGK \_\_\_\_\_  Advertisement \_\_\_\_\_  Website \_\_\_\_\_  Recommendation \_\_\_\_\_  Education fair \_\_\_\_\_  Study guide \_\_\_\_\_ Other \_\_\_\_\_**Confirmation of information**

Signature of this registration form signifies expressed acknowledgement of the one-time registration and processing fee of CHF 100.– per course of study. The fee will be invoiced upon entry of registration with the FHNW Academy of Art and Design and has to be paid within 30 days. The registration fee will not be refunded if the application is withdrawn or if the required entrance examination is failed.

I confirm with my signature the correctness of all the details stated above.

**Place, Date** \_\_\_\_\_**Signature** \_\_\_\_\_**Enclosures****Be sure to consider the above-mentioned requirements** Copy of this fully completed form \_\_\_\_\_ Passport photo affixed to this form \_\_\_\_\_ Curriculum vitae in table form \_\_\_\_\_ Copies (all pages) of certificates of qualification and higher education \_\_\_\_\_ Copies of ex-matriculation certificates and transcripts of records. If not available: up-to-date confirmation of enrolment \_\_\_\_\_ Copies certificates of employment \_\_\_\_\_ Copies language certificates german/englisch (only for foreigners) \_\_\_\_\_**Please send the complete documents to:**

Hochschule für Gestaltung und Kunst FHNW

Studierendenadministration

Aufnahmeverfahren Master

Postfach

4002 Basel