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Program terms and conditions for the CAS in International Change Management at the FHNW School of Business, with the program starting on March 5, 2027

as of September 1, 2026

The program director issues the following program terms and conditions based on the FHNW Continuing Education Regulations of November 3, 2025, and the corresponding program regulations of September 1, 2026:

1. Scope

These program terms and conditions govern the program-specific requirements for the implementation of this program.

2. Program Manager

The program manager responsible for the implementation and management of the program is Susanne Dornemann.

3. Program Fees, Payment, and Implementation Terms

[1] The program fee is CHF 8,500. The fee is due at the start of the program.

A late fee of CHF 50 will be charged starting with the second reminder.

The following fees are payable in addition:

[1] The program fees specified in paragraph 1 must be paid before the program begins and remain unchanged throughout the duration of the program.

[2] The program will be held with a minimum of 10 participants. A maximum of 25 spots are available.

[3] Participants are responsible for obtaining accident and liability insurance. The FHNW School of Business assumes no liability.

4. Registration and Admission

Registration for this program is available via the website up to 30 days before the program start date. Late registrations will be considered only in exceptional cases, provided that places are still available in the program and admission is still possible for organizational reasons. Late registration does not guarantee admission to the program.

5. Program Schedule

The modules will take place in the order listed below:

Module 1: Managing Change (Starts March 5, 3027, on-site in Olten)

Module 2: Managing Change Projects (online and on-site)

Module 3: People and Change (online and on-site)

Module 4: Communication Challenges of Change (online and on-site)

Module 5: Intervision (End of the CAS, on-site)

The schedule of events can be found in the course schedule on the website.

6. Assessments

The following assessments must be completed:

Module 1: Oral exam, team presentation, duration 30 minutes.

Module 2: Written reflection report, 2,000 words. The submission deadline will be announced at the beginning of the module.

Module 3: Oral exam, online group presentation, duration 20 minutes.

Module 4: Oral exam, online presentation in teams, duration 20 minutes.

Module 5: Written thesis, 20–25 pages. The submission deadline and detailed requirements for the written thesis will be announced at the start of the program.

7. Effective Date

[1] These program terms and conditions apply to sessions of this program beginning on March 5, 2027.

[2] For continuing education programs that began before these regulations took effect, the previous provisions apply.

Issued by

Olten, September 15, 2026

Susanne Dornemann, Program Manager