

Terms and conditions of the Academy of Art and Design, Basel University of Applied Sciences (HGK Basel FHNW) for the CAS Art & Peace

1. Scope of application

These terms and conditions apply to the structured continuing education program CAS Art & Peace of the Academy of Art and Design, Basel University of Applied Sciences (HGK Basel FHNW) for the attainment of a Certificate of Advanced Studies (CAS).

The content of the further education program is listed in the specific program descriptions and the curriculum. The HGK Basel FHNW reserves the right to make changes to the implementation of the CAS and to the lecturers. The CAS will only be implemented if there are a sufficient number of registrations.

2. Registration

The receipt of the registration will be confirmed by the HGK Basel FHNW in writing by e-mail or by post. Registrations will usually be considered and evaluated in the order in which they are received. Formal confirmation of admission by the HGK Basel FHNW is legally binding for the participants and the HGK Basel FHNW for admission to the continuing education program.

3. Fees and costs

The fees for the continuing education program are stated in the program description. These do not include any costs incurred by the participants for accommodation, meals, mobility and their own copies, etc. Invoices from the HGK Basel FHNW are to be paid within 30 days of the invoice date.

If individual program components are not attended, the program is prematurely terminated by the participant or if the participant is excluded from the program, the full fees are still due. If the termination is due to illness and this is proven by a medical certificate, the head of the continuing education program can, after consultation with the continuing education office, waive the fees or a part of them. A decision on a possible reduction of the fees will be made on a case-by-case basis.

Invoices will be sent out six weeks before the course begins.

If the invoiced fees and costs are not paid by the due date, the HGK Basel FHNW is not obliged to accept the registered participants into the program. Once the fees and costs have been paid in full and on time, the registered and admitted persons acquire the right to

participate in the individual events of the continuing education program. Participants cannot derive any financial claims against the HGK Basel FHNW from non-participation in individual events.

4. Cancellation by the participant

A cancellation of participation in the program by the participants after confirmation of registration by the HGK Basel FHNW must be made in writing in any case. The date of the postmark or the date of the e-mail applies. For cancellations made 8 weeks or less before the start of the event, the HGK Basel FHNW will charge a processing fee of CHF 250.00.

5. Cancellation/postponement and program changes by the FHNW Academy of Art and Design Basel

The FHNW Academy of Art and Design Basel reserves the right to make changes to the program (location, time, lecturers, content, etc.) that serve to improve quality and/or for organizational and practical reasons.

The HGK Basel FHNW reserves the right to cancel or postpone the continuing education program if an insufficient number of participants have registered. Registered participants will be informed of the cancellation or postponement of the program in writing by email or post no later than 8 weeks before the start of the program.

In the event of cancellation by the FHNW Academy of Art and Design, it will refund any fees and costs already paid. In the event of a significant postponement, the registered person can withdraw their registration in writing within 14 days of being informed. In this case, the FHNW Academy of Art and Design will also refund any fees and costs already paid.

Program changes do not constitute cancellation or postponement.

6. Continuing education policy and continuing education regulations

Participation in the program is subject to these continuing education regulations of the FHNW HGK Basel for the CAS Art & Peace in the context of the FHNW's framework for continuing education programs.

7. Insurance

It is the responsibility of the participants to take out accident and liability insurance. The HGK Basel FHNW does not assume any liability.

8. Data and Copyright

Participants explicitly acknowledge that their name and address will be stored for internal purposes and may be used for specific marketing purposes, among other things.

The further handling of data is subject to the data protection regulations at the FHNW.

The teaching material is protected by copyright. Copying and distribution outside the university area of the HGK Basel FHNW is not permitted without the written consent of the persons responsible for the program management. The copyrights to MAS, certificate and diploma theses belong to the author as the originator. The author grants the HGK Basel FHNW a free, unlimited, non-exclusive right to use the work results. After completion, the work may be used free of charge by both the HGK Basel FHNW and the author, provided that the authorship and the HGK Basel FHNW continuing education program in the context of which they were created are indicated.

Basel, January 20, 2025

Issued by:

Prof. Dr. Claudia Perren, Director Basel Academy of Art and Design

Please note:

The document is an English translation of the original German «Terms and Conditions for Participation in the CAS Art & Peace» continuing education program at the Academy of Art and Design Basel, FHNW. Only the original German version published on the website of the HGK Basel FHNW and bearing the signature of the director of the Academy of Art and Design Basel FHNW is valid in law (in force as of 20th January 2025).