

Application

Certificate of Advanced Studies Leadership in Science

<input type="checkbox"/> CAS Leadership in Science	Start
<input type="checkbox"/> Part 1 (Basic)	14.09.2022
<input type="checkbox"/> Part 2 (CAS)	11.11.2022

Your information will be treated confidentially. The decision of definite admittance, based on admission conditions, will be communicated as soon as possible.

Personal Details Family

Name	_____	First name	_____
Street No.	_____	ZIP Code / City	_____
Phone private	_____	Mobile	_____
E-Mail private	_____	Nationality	_____
Place of Citizenship	_____	Date of birth	_____
Academic qualifications	_____		

Company, Organisation

Name	_____		
Street No.	_____	ZIP Code / City	_____
Department	_____	Branch	_____
Phone	_____	E-mail	_____
Job position	_____	Current function	_____

Invoice address

- Private
 Company

Correspondance address

- Private
 Company

Fees

CAS Leadership in Science	
Part 1 (6 days)	CHF 3'000.-
Part 2 (6 days)	CHF 2'500.-

The mentioned contribution includes course documents and exams. Further expenses may arise from special literature.

Terms and conditions

- I have read and accepted the general terms and conditions.

Place, Date

Signature

Please send this application to:

weiterbildung.technik@fhnw.ch

Attachements:

- Curriculum vitae (short description)
 Copy of the last diploma
 Digital photo

General Terms and Conditions of Business Terms and Conditions for Further Education Events of the FHNW

Scope

These General Terms and Conditions apply to Master of Advanced Studies (MAS), Diploma of Advanced Studies (DAS), Certificate of Advanced Studies (CAS) and other continuing education courses that expressly refer to these General Terms and Conditions.

Registration

Registrations are usually considered in the order of their receipt and confirmed in writing. The contract between the participating person and the University of Applied Sciences Northwestern Switzerland (hereinafter referred to as "FHNW") comes into effect upon written confirmation by the FHNW.

Cancellation of the definitive registration

Cancellations must in any case be made in writing to the FHNW. The date of the postmark is valid. If the definitively confirmed registration is withdrawn up to 8 weeks before the start of the event, the UAS will charge a processing fee of CHF 250. Thereafter and until the start of the event, the UAS will charge 25% of the event costs if no replacement person can be found who fulfils the requirements for the course. If a replacement person can be found, a processing fee of CHF 250.00 will be charged. In the event of non-attendance, the full costs of the course must be paid.

Cancellation / postponement of events

If too few participants register or if there are other circumstances that make it unreasonable for the FHNW to hold the event, the FHNW reserves the right to postpone or cancel the event concerned. The registered participants will be informed immediately after the decision and the costs already paid will be refunded in case of cancellation. In case of postponement of the course, the registered person has the right to withdraw from the contract in writing to the FHNW within 14 days of receipt of the notification. In this case the withdrawal will be without cost consequences. Further claims for compensation are expressly excluded.

Study and course costs

The costs result from the current information brochures in force at the time of registration. Not included are the costs for accommodation, meals, mobility, copies and the like. The study and course costs remain unchanged for the duration of the event. After an interruption and later resumption of the course, the then valid study and course costs come into force. The course costs are payable within 30 days of the invoice being issued. If the costs are not paid on time, the participants may be excluded from the course. The obligation to pay the course and study costs remains unaffected.

Participation in the events

If individual parts of the event are cancelled (e.g. due to illness of lecturers), the FHNW will offer early replacement dates with an equivalent offer. In this way, no claims can be derived against the FHNW. In case of absence of the participating person from class, especially due to illness, holidays, military service, or occupational stress, there is no claim for a reduction of the study and course costs.

Changes in the study programme

The FHNW reserves the right to make changes in the programme of events and in the organisation as well as in the selection and deployment of lecturers.

dropout

An early withdrawal from the contract must be notified to the Director of Studies by registered letter to the FHNW. Participants who cancel the business event prematurely owe the costs incurred up to the time of cancellation (proportional to the total costs).

In addition, the university of applied sciences will invoice the pro rata damage from the time of termination until the regular completion of the course in connection with the course administration, course management, materials/teaching materials, room rental, advertising expenses and lecturer fees, but no more than 50% of the remaining fees.

Upon receipt of a justified application, the Director of Studies may waive some or all of the costs in cases of exceptional hardship through no fault of the student (e.g. serious illness). In the event of withdrawal without a registered cancellation, the entire outstanding study and course fees are due for payment.

Breach of rules

In the event of serious violations of existing regulations and directives of the FHNW (in particular study and examination regulations), the FHNW can exclude participants in consultation with the Directorate. The study and course costs are calculated according to section 8.

Insurance

The conclusion of an accident or liability insurance is the responsibility of the participating person. The FHNW assumes no liability.

Copyrights

The teaching material is protected by copyright. Copying and further use outside the school area of the FHNW is prohibited without written permission from the Director of Studies.

The participants grant the FHNW an exclusive right of use to all work results produced in the course of their master's/diploma/project work, without any restrictions in terms of space or content, and for the duration of the legal copyright protection, and allow both commercial and non-commercial use of the material. This includes the right to use the work results in research and teaching, the right of reproduction as well as distribution and translation, the right of editing and modification including use and reproduction of the results obtained in this way as well as the right to transfer them to a third party without the student's renewed consent. The students waive any possible income from the use of the work by the FHNW. Agreements deviating from this regulation must be made in writing in advance.

Data protection

The participant expressly acknowledges that his/her student information (name, address, etc.) may be stored for internal purposes and used for marketing purposes, among others.

Transitional arrangements

Before these terms and conditions come into force, the general terms and conditions of the respective programme published at the time of registration apply.

Place of jurisdiction / Applicable law

The courts in Brugg shall have exclusive jurisdiction for disputes arising from this contract. Swiss law applies.